Step 1:

After entering correct user id and password second level authentication screen will appear. If user is logging for the very first time a "generate password" button will enable to generate second level password for the user.

Step 2:
If the user has already generated second level password then this generate password button will not appear.

After clicking generate password button an email will be sent to the user with his/her second level password and email template will look like as under:

![Email Template]

After successful login user is provided with the facility to change its second level password.
Upon clicking change second level password a new screen will appear which prompt user some necessary information to change his/her second level password.

If there is not authenticated email address available in database for the user and user try to generate his/her second level password an Error message will be shown to the user.